Annual Program Update Template 2010-2011

Each discipline will complete this form to update program reviews developed in 2009-2010. These will be reviewed at the college level and then forwarded to the district-wide planning and budgeting process. The information on this form is required for all resource requests – including faculty staffing requests – for the 2011-12 budget year.

I. Overview

<table>
<thead>
<tr>
<th>Date Submitted:</th>
<th>Dean:</th>
</tr>
</thead>
<tbody>
<tr>
<td>BI Download:</td>
<td>Dept. Chair:</td>
</tr>
<tr>
<td>Discipline:</td>
<td></td>
</tr>
<tr>
<td>Campus:</td>
<td></td>
</tr>
<tr>
<td>Mission</td>
<td></td>
</tr>
</tbody>
</table>

II. Student Data

A. Enrollment

<table>
<thead>
<tr>
<th>Fall 2008</th>
<th>Fall 2009</th>
<th>Fall 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Census Enrollment (duplicated)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sections (master sections)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total FTES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total FTEF</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FTES/FTEF</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

B. Retention

<table>
<thead>
<tr>
<th></th>
<th>Enrolled</th>
<th>Retained</th>
<th>% Retained</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

C. Success

| | Total Graded | Success | % Success | Withdraw | % Withdraw |
| | N/A | N/A | N/A | N/A | N/A |
### III. Faculty Data

| Fall 2010 |  
| Contract FTEF |  
| Hourly FTEF |  
| Extra Service FTEF |  
| Total FTEF |  
| % Contract/Total | 

### IV. Faculty Data Comparables F2010

<table>
<thead>
<tr>
<th>Alameda</th>
<th>Berkeley</th>
<th>Laney</th>
<th>Merritt</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract FTEF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hourly FTEF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Extra Service FTEF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total FTEF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>% Contract/Total</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

### V. Qualitative Assessments

**CTE and Vocational:** Community and labor market relevance. Present evidence of community need based on Advisory Committee input, industry need data, McIntyre Environmental Scan, McKinsey Economic Report, licensure and job placement rates, etc.

**Transfer and Basic Skills:** Describe how your course offerings address transfer, basic skills, and program completion.
VI. Strategic Planning Goals

Check all that apply.

- ☐ Advance Student Access, Success & Equity
- ☐ Engage our Communities & Partners
- ☐ Build Programs of Distinction
- ☐ Create a Culture of Innovation & Collaboration
- ☐ Develop Resources to Advance & Sustain Mission

Describe how goal applies to your program.

VII. College Strategic Plan Relevance

Check all that apply

- ☐ New program under development
- ☐ Program that is integral to your college’s overall strategy
- ☐ Program that is essential for transfer
- ☐ Program that serves a community niche
- ☐ Programs where student enrollment or success has been demonstrably affected by extraordinary external factors, such as barriers due to housing, employment, childcare etc.
- ☐ Other

VIII. Action Plan

Please describe your plan for responding to the above data. Consider curriculum, pedagogy/instructional, scheduling, and marketing strategies. Also, please reference any cross district collaboration with the same discipline at other Peralta colleges. Include overall plans/goals and specific action steps.

IX. Needs

Please describe and prioritize any **faculty, classified, and student assistant** needs.

Please describe and prioritize any **equipment, material, and supply** needs.

Please describe and prioritize any **facilities** needs.
### X. Course SLOs and Assessment

<table>
<thead>
<tr>
<th></th>
<th>Fall 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of active courses in your discipline</td>
<td></td>
</tr>
<tr>
<td>Number with SLOs</td>
<td></td>
</tr>
<tr>
<td>% SLOs/Active Courses</td>
<td></td>
</tr>
<tr>
<td>Number of courses with SLOs that have been assessed</td>
<td></td>
</tr>
<tr>
<td>% Assessed/SLOs</td>
<td></td>
</tr>
<tr>
<td>Describe types of assessment methods you are using</td>
<td></td>
</tr>
<tr>
<td>Describe results of your SLO assessment progress</td>
<td></td>
</tr>
</tbody>
</table>

### XI. Program Learning Outcomes and Assessment

<table>
<thead>
<tr>
<th></th>
<th>Fall 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of degrees and certificates in your discipline</td>
<td></td>
</tr>
<tr>
<td>Number with Program Learning Outcomes</td>
<td></td>
</tr>
<tr>
<td>Number assessed</td>
<td></td>
</tr>
<tr>
<td>% Assessed</td>
<td></td>
</tr>
<tr>
<td>Describe assessment methods you are using</td>
<td></td>
</tr>
<tr>
<td>Describe results of assessment</td>
<td></td>
</tr>
</tbody>
</table>