

Integrated Planning and Budgeting Process Evaluation: Annual Unit Plan

1. Annual Unit Plan Update Evaluation

Below you will find a one minute survey that seeks to evaluate one input of the Integrated Planning and Budgeting Process-the Annual Unit Plan. Please take one minute to share your thoughts about the effectiveness of this tool.

*** 1. Please select the category that best fits your classification at Merritt College.**

Administrator

Instructional Faculty

Classified Staff

Student

Counseling Faculty

*** 2. Please indicate your committee membership in the 09/10 school year. Select all that apply**

Accreditation

CEMPC

Faculty Senate

ASMC

CICPD

SLOAC

Budget

College Council

Student Success Committee

Classified Senate

Facilities

Technology

*** 3. The Annual Unit Plan template is easy to use.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

*** 4. The data provided in the Annual Unit Plan are useful.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

Integrated Planning and Budgeting Process Evaluation: Annual Unit Plan

★ **5. The instructions on the Annual Unit Plan are clear.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

★ **6. The data provided on the Annual Unit Plan are accurate.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

★ **7. The questions/items on the Annual Unit Plan are relevant to program planning and resource allocation.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

★ **8. The Annual Unit Plan provides an opportunity to capture information on a programs progress towards the College Strategic Directions.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

Integrated Planning and Budgeting Process Evaluation: Annual Unit Plan

★ **9. The Annual Unit Planning Process facilitates the connection between departmental resource needs and resource allocation.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

★ **10. The information gathered through the Annual Unit Plan is used to support decision making.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

★ **11. How could we improve the Annual Unit Plan to ensure we are collecting relevant information that informs the college planning process?**

	5
	6

Integrated Planning and Budgeting Process Evaluation: Student Learning

1. Evaluation of Inputs to the Integrated Planning and Budgeting Process

Below you will find a one minute survey that seeks to evaluate one input of the Integrated Planning and Budgeting Process-the Student Learning Outcomes Summary Report. Please take one minute to share your thoughts about the effectiveness of this tool.

*** 1. Please select the category that best fits your classification at Merritt College.**

Administrator

Instructional Faculty

Classified Staff

Student

Counseling Faculty

*** 2. Please indicate your committee membership in the 09/10 school year. Select all that apply.**

Accreditation

CEMPC

Faculty Senate

ASMC

CICPD

SLOAC

Budget

College Council

Student Success Committee

Classified Senate

Facilities

Technology

*** 3. The Departmental Student Learning Outcomes Assessment Summary Report template is easy to use.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

*** 4. The instructions on the Departmental Student Learning Outcomes Assessment Summary Report are clear.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

Integrated Planning and Budgeting Process Evaluation: Student Learning

- * **5. The Departmental Student Learning Outcomes Assessment Summary Report facilitates the connection between results gleaned from Student Learning Outcomes Assessment and resource allocation.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

- * **6. The information gathered through the Departmental Student Learning Outcomes Assessment Summary Report is used to support decision making.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

- * **7. The Departmental Student Learning Outcomes Assessment Summary Report is an effective instrument to capture continuous quality improvement efforts.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

- * **8. How could we improve the Departmental Student Learning Outcomes Assessment Summary Report to ensure we are collecting relevant information that informs the college planning process?**

	5
	6

Integrated Planning and Budgeting Process Evaluation: Student Learning

9. How could we improve efforts to assess to assist (also referred to as continuous quality improvement efforts)?

	5
	6

Effectiveness of Key Shared Governance Committees

1. Effectiveness of Key Governance Committees

Below you will find a one minute survey that seeks to evaluate the effectiveness of key Merritt College governance committees. Please take one minute to share your thoughts.

*** 1. Please select the category that best fits your classification at Merritt College.**

Administrator

Instructional Faculty

Classified Staff

Student

Counseling Faculty

*** 2. Please indicate your committee membership in the 09/10 school year. Select all that apply**

Accreditation

CEMPC

Faculty Senate

ASMC

CICPD

SLOAC

Budget

College Council

Student Success Committee

Classified Senate

Facilities

Technology

*** 3. The College Educational Master Planning Committee (CEMPC) has been effective in reviewing and analyzing the executive administrators priorities, which were derived from Annual Unit Plans.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

*** 4. CEMPC has been effective in setting Annual Institutional Priorities based on division (Instructional, Student Services, Business Services, and Administrative Services) priorities.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

Effectiveness of Key Shared Governance Committees

* 5. How could CEMPC be improved?

* 6. The Budget Committee has been effective at providing a financial analysis of the priorities forwarded by College Council.

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

* 7. The Budget Committee has been effective in conducting a financial analysis of the college budget.

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

* 8. How could we improve the Budget Committee to ensure that it is meeting its charge?

* 9. The Facilities Committee has been effective at advising the the development of the facilities planning process and time lines.

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

10. How could we improve the Facilities Committee to ensure it is meeting its charge?

Effectiveness of Key Shared Governance Committees

* **11. The Technology Committee has been effective in developing an ongoing comprehensive College Technology Plan for consideration by College Council.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

12. How could we improve the Technology Committee to ensure it is meeting its charge?

13. How could we improve the effectiveness of key governance committees?

2. Thank you

Thank you for completing this survey. Results will be shared with the college community by the end of the semester.

Integrated Planning and Budgeting: Linkages Between Governance

1. Governance Committees: Linkages

Below you will find a one minute survey that seeks to assess the collaboration between governance committees for planning and budgeting purposes. Please take one minute to share your thoughts.

*** 1. Please select the category that best fits your classification at Merritt College.**

Administrator

Instructional Faculty

Classified Staff

Student

Counseling Faculty

*** 2. Please indicate your committee membership in the 09/10 school year. Select all that apply**

Accreditation

CEMPC

Faculty Senate

ASMC

CICPD

SLOAC

Budget

College Council

Student Success Committee

Classified Senate

Facilities

Technology

*** 3. The College Master Educational Master Planning Committee (CEMPC) and the College Council collaborate effectively to ensure the endorsement of College Priorities.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

*** 4. CEMPC and the Budget Committee collaborated to ensure financial analysis is connected to resource allocation.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

Integrated Planning and Budgeting: Linkages Between Governance

★ **5. Has CEMPC solicited feedback from the following groups to inform planning and budgeting?**

- Academic Senate
- Classified Senate
- Administrative Staff
- Do not know

★ **6. CEMPC and the Facilities Committee have collaborated to address the facilities requests that originated from the Annual Unit Plans.**

- Strongly Agree
- Agree
- Strongly Disagree
- Disagree
- Not Applicable

★ **7. CEMPC and the Technology Committee have collaborated to address the technology requests that originated from the Annual Unit Plans.**

- Strongly Agree
- Agree
- Strongly Disagree
- Disagree
- Not Applicable

★ **8. How could we best improve the relationship between governance committees to improve planning and budgeting?**

	5
	6

Integrated Planning and Budgeting: Prioritization of Resources and

1. Integrated Planning and Budgeting : Resources and Outcomes

Below you will find a one minute survey that seeks to assess outcomes and prioritization of resources in the integrated planning and budgeting process. Please take one minute to share your thoughts.

*** 1. Please select the category that best fits your classification at Merritt College.**

Administrator

Instructional Faculty

Classified Staff

Student

Counseling Faculty

*** 2. Please indicate your committee membership in the 09/10 school year. Select all that apply**

Accreditation

CEMPC

Faculty Senate

ASMC

CICPD

SLOAC

Budget

College Council

Student Success Committee

Classified Senate

Facilities

Technology

*** 3. The process for prioritizing resources is clear.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

*** 4. Approved priorities have been funded.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

Integrated Planning and Budgeting: Prioritization of Resources and

★ **5. Approved priorities have been communicated to the campus community.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

6. How could we improve the resource request process?

★ **7. The College has effectively communicated the outcomes of the shared governance process.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

★ **8. The planning process supports an assessment of progress towards the college mission and strategic directions.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

Integrated Planning and Budgeting: Prioritization of Resources and

* **9. The College effectively implements the Unit Plan that has been endorsed by the College Council and approved by the College President.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

* **10. The Integrated Planning and Budgeting process is clear.**

Strongly Agree

Agree

Strongly Disagree

Disagree

Not Applicable

11. Other Comments

	5
	6

2. Thank You

Thank you for completing this survey. Results will be shared with the college community by the end of the semester.