

Peralta Community College District

Annual Program Update Template – Student Services

2010-11

This presents the common elements to be addressed in Student Services unit planning. Depending on College preferences, these common elements may be formatted or addressed differently. This will be reviewed at the college level and then forwarded to the district-wide planning and budgeting process. The information on this form is required for all resource requests – including faculty staffing requests – for the 2011-12 budget year.

I. Overview			
Date Submitted:		Dean:	
BI Download:	10/07/2010	Dept. Chair:	
Discipline:			
Campus:			
Mission			

II. Qualitative Assessments	
<p>CTE and Vocational: Community and labor market relevance. Present evidence of community need based on Advisory Committee input, industry need data, McIntyre Environmental Scan, McKinsey Economic Report, licensure and job placement rates, etc.</p>	
<p>Transfer and Basic Skills: Describe how your course offerings address transfer, basic skills, and program completion.</p>	

III. Strategic Planning Goals

<p>Check all that apply.</p> <ul style="list-style-type: none"><input type="checkbox"/> Advance Student Access, Success & Equity<input type="checkbox"/> Engage our Communities & Partners<input type="checkbox"/> Build Programs of Distinction<input type="checkbox"/> Create a Culture of Innovation & Collaboration<input type="checkbox"/> Develop Resources to Advance & Sustain Mission	<p>Describe how goal applies to your program.</p>
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IV. College Strategic Plan Relevance

<p>Check all that apply</p> <ul style="list-style-type: none"><input type="checkbox"/> New program under development<input type="checkbox"/> Program that is integral to your college's overall strategy<input type="checkbox"/> Program that is essential for transfer<input type="checkbox"/> Program that serves a community niche<input type="checkbox"/> Programs where student enrollment or success has been demonstrably affected by extraordinary external factors, such as barriers due to housing, employment, childcare etc.<input type="checkbox"/> Other

V. Action Plan

<p>Please describe your plan for responding to the above data. Consider curriculum, pedagogy/instructional, scheduling, and marketing strategies. Also, please reference any cross district collaboration with the same discipline at other Peralta colleges. Include overall plans/goals and specific action steps.</p>
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VI. Needs

Please describe and prioritize any faculty, classified, and student assistant needs.

Please describe and prioritize any equipment, material and supply needs.

Please describe and prioritize any facilities needs.

VII. Learning Outcomes and Assessment

	Fall 2010
List learning outcomes and/or service area outcomes identified for your program	
How are you assessing or measuring these outcomes?	
What are the results of your assessment process?	
How are these assessment results informing your program planning and resource needs?	

VIII. Data

See Excel Spreadsheets