

Peralta Community College District

UNIT PLAN UPDATE Template ~ September 2009

Each discipline will complete this form to update the unit plans developed in 2008. These will be reviewed at the college level and then forwarded to the district-wide planning and budgeting process. The information on this form is required for all resource requests – including faculty staffing requests – for the 2010-11 budget year.

I. OVERVIEW

		Date Submitted:	November 1, 2009
Discipline	Arts -Art	Dean:	Dr. Stacey Thompson
Department Chair	David Morales		
Mission/History <i>Brief, one paragraph</i>	The Art Department at Merritt College seeks to generate and nurture the creative element in human life. Artistic impulse is an intrinsic human necessity for holistic health. The shared creative process of a class in painting or ceramics fosters, in the warmest, most accessible way, a general communication that spreads out to benefit the entire community.		

II. EVALUATION AND PLANNING

Please review the program review data and the CSEP review criteria and complete the following matrix.

Annual Trend Baseline Data					
Year	Annual FTES	%FTES growth	FTEF in program	FTES /FTEF	Comments
2008/09	150.68	12%	9.1	16.55	A substantial gain
2007/08	134.22	1%	9.0	14.91	Moving steadily up the last three years.
2006/07	132.31	5%	9.6	13.78	
2005/06	126.29	n/a	8.9	14.18	

Fall							
	2004	2005	2006	2007	2008	CODE	Comments
1. Enrollment (duplicated)	517	449	523	461	522		More students in years where we are above 17 sections.
2. Sections (master sections)	18	17	19	17	18		In F09 we have cut to 16 sections
3. FTEF	4.69	4.54	5.10	4.51	4.34		
4. FTES	71.30	62.69	70.66	65.28	71.41		
5. FTES/FTEF	15.20	13.81	13.85	14.47	16.47		Moving up significantly, now 18.43 in F09.
7. Program Cost (Cost methodology is under development. Please complete the remaining items. This step to be completed later.)							

Qualitative Assessments	Narrative
8. Community and labor market relevance Present evidence of community need based on Advisory Committee input, industry need data, McIntyre Environmental Scan, McKinsey Economic Report, etc. This applies primarily to career-technical (i.e., vocational programs).	Our art faculty consists of well-known artists in the community, targeting large audience of non-matriculating students. Productivity goals need to be reduced for Ceramics classes to accommodate max of 32 students for safety concerns around electric wheels and kilns. These compose seven (7) of our classes. McIntyre's <i>Preliminary Findings, October, 2007</i> in Chart D states, "Nourish the growth of small, but emerging "niche" sectors: Arts, design and digital media." Arts and Entertainment are expected to grow in the East Bay by 20% between 2004–2014.

9. College strategic plan relevance
<p>Check all that apply</p> <p><input type="checkbox"/> New program under development</p> <p>Art is adding fee base classes that will bring targeted communities to our campus in hopes of getting a new populace into our classrooms. This is more critical in Ceramics with the 1351 reductions as all of these classes are taught by adjunct. Art hopes to add new classes in art history that speak to today's student, as these will meet GE requirements in Area 3. The digital art area is one that has promise, even targeting high school students in Merritt's immediate community. We will hope to add a Digital Photography class to our offerings this coming year. We also have added a mural painting course in hopes of having these murals decorate various outside walls on our campus.</p> <p><input type="checkbox"/> Program that is integral to the college's overall strategy</p> <p>Art is essential to Merritt's responsibility in preparing students to be professionally and personally qualified through completion their educational goals.</p>

□ Program that is essential for transfer

Art offers various classes required for AA and Bachelor's degrees GE requirements in Area 3, Humanities.

□ Program that serves a community niche.

Art at Merritt is unique because of its specific faculty members who are well known and respected in the community. Our hands-on art classes are filled with a significant numbers of life-long learners. Our two primary classroom layouts are also the very finest in the district.

□ Programs where student enrollment or success has been demonstrably affected by extraordinary external factors, such as barriers due to housing, employment, childcare etc.

Other _____

Action Plan Steps to Address CSEP Results

Please describe your plan for responding to the above data. Consider curriculum, pedagogy/instructional, scheduling, and marketing strategies. Also, please reference any cross district collaboration with the same discipline at other Peralta colleges.

10.ACTION PLAN -- Include overall plans/goals and specific action steps.

1. Communicate regularly at departmental and administrative levels through email.
2. Hold department meetings twice a semester.
3. Create an enticing Art Department website easy to locate from the Peralta website.
4. Designate an art history classroom with digital projection equipment.
5. Present the annual spring Art Show of Merritt at the Peralta District Offices.
6. Upgrade lighting in A-122 and A-133, most critical in art, to facilitate student success.
7. Expedite the completion of the building remodel projects, particularly for Building A. Sadly this now appears to be on hold in the scheme of things.

Additional Planned Educational Activities

11.Health/safety/legal issues:

Art has health and safety issues that continue to go unaddressed with inaction on behalf of Merritt's business office and the district. These include weekly mopping of A133 to remove toxic ceramic materials. It is also essential to have additional electrical outlets added to A133 to ensure the safety of students. Currently there are extension cords and socket strips running in every direction for the 4 outlets spread around the room.

**Student Learning Outcomes (SLOs)
2008/09**

12. Have you completed Student Learning Outcomes (SLO's) for all your courses?	YES <input checked="" type="checkbox"/> X	NO <input type="checkbox"/>
12a. If you answered no to question 12 then, what percentage have you completed?		
13. What are you assessing this year? Please attach your assessment results and action plan. List needed resources in Section III of Unit Plan.	<p align="center">_____ course outcomes _____ program outcomes _____ institutional learning outcomes</p>	

BUDGET				
Budget Categories	Allocated 08/09	Expended 08/09	Requested 09/10	Comments
Fund 1			\$5000	Live models required for four art classes.
Fund 14			NONE	
Fund 17	\$9,339	\$6,654	\$5500	
Measure A	\$2,874	\$0.00	\$15,000	Digital Camera, Office Computer, Electric Wheels, Lighting Fixtures.
VTEA				
Total	\$12,213	\$6,654	\$25,500	

ADDITIONAL REVENUE: GRANTS, PRIVATE SALES, AND DONATIONS			
Name of Grant/Donation/Sale	Awarded/Generated 08/09	% Expended 08/09	Comments

PERSONNEL NEEDS								
Personnel	CD Enrl F2008	Tot FTES F2008	Contract FTEF F2008	Ext Srv FTEF F2008	Tmp FTEF F2008	Total FTEF F2008	Contract %	FTES/FTEF
	522	71.41	1.39	0.00	2.95	4.34	32%	16.47
Comments								
FT/PT ratio	<i>Current</i>		<i>If filled</i>	<i>If not filled</i>	<i># FTE (faculty assigned)</i>			
.47					2 contract faculty totaling 1.5 load.			
<i>Narrative: Are PT faculty available? Can FT faculty be reassigned to this program? Implications if not filled</i>								

I corrected the numbers that were given. Kim Thoman teaches .5 contract, so we require additional adjunct faculty. We generally need one new adjunct ceramic's teacher every two years, as former teachers find permanent employment or move away.

Faculty Staff Requests 2010-2011:

None

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FACULTY ETHNICITY F2008			
Ethnicity	# of Contract	# of Adjunct	Total
Asian			
African American			
Filipino			
Hispanic/Latino			
Native American			
Other			
White	2	6	8
Unknown			
Total	2	6	8

FACULTY GENDER FALL 2008			
Gender	# of Contract	# of Adjunct	Total
Male		2	2
Female	2	4	6
Not Supplied			
Total	2	6	8

RESOURCE NEEDS
Equipment/Material/Supply/ Classified/Student Assistant Needs:
Please describe any needs in the above categories.
Art desperately needs the equipment that has been ordered and reordered more than once over the past three years from Measure A funds. This includes a digital camera, tv/dvd players, lcd projectors, office computer, ceramic dust vacuum, storage cabinets and other significant items.
Facilities Needs (Items that should be included in our Facilities master Plan) for Measure A funding:
Please describe any facilities needs.
Lighting is obviously very critical to art curricula. To ensure student success, lighting in both Art A122 and A133 needs to be improved in two ways: by having the lights lowered approximately ten feet, to the bottom of the windows; and by replacing ineffective mini-blinds and anti-solar film with a translucent white glazing

material, to increase the light level by a lampshade effect and eliminate direct sunrays.

A133 needs an enclosed and ventilated spray booth for safe glazing. Also needed is the enlargement of the kiln room adjacent to A133 to accommodate the new kilns now on our campus. Art also needs a classroom with computer access for every student for digital art classes. This can be shared with other disciplines as well.

IV. ACADEMIC PERFORMANCE MEASURES AND EQUITY

Student Demographics: by Ethnicity			
Ethnicity	Art Baseline Fall 2003-07	Art Fall 2008	College Average
Asian	12%	13% (71)	16%
African American	13%	10% (51)	36%
Filipino	1%	1% (3)	3%
Hispanic/Latino	9%	13% (67)	14%
Native American	1%	2% (8)	1%
Other	1%	3% (14)	2%
White	49%	45% (239)	21%
Unknown	13%	15% (78)	6%

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Student Demographics: Gender			
Gender	Art Baseline Fall 2003-07	Art Fall 2008	College Average
Male	24%	22% (117)	31%
Female	74%	73% (387)	69%
Not Supplied	2%	5% (28)	0%

Analysis

1. What are you doing to increase access?

We offer classes in the daytime, afternoon, and evening, some being twice weekly, others which are once per week as well as a Saturday class. The majority of our students are life-long learners, mostly “white” females, which is disproportionate to the overall college community.

Student Retention Rate <i>Students who do not withdraw or drop</i> By Ethnicity		
Ethnicity	Baseline Fall 2004-07	Fall 2008
Asian	88%	93% (74)
African American	74%	83% (53)
Filipino	76%	100% (3)
Hispanic/Latino	85%	75% (69)
Native American	82%	100% (4)
Other	71%	93% (14)
White	89%	91% (256)
Unknown	86%	94% (49)
Art Average	86%	89% (522)
College Average Fall 2008: 72%		

Student Retention Rate <i>Students who do not withdraw or drop</i> by Gender		
Gender	Art Baseline Fall 2004-07	Art Fall 2008
Male	82%	87% (114)
Female	87%	89% (385)
Not Supplied	84%	91% (23)

Analysis
1. If your disciplines retention rate is beneath the colleges rate, then why?
2. If your retention rate is below the college rate, then what are you doing to increase retention? There is a high retention rate because of the quality of our instructors. Most of our classes target life-long learners, who also are committed and available to complete their educational goals.
3. If your retention rate is above the college's rate do you have any best practices to share? Hire excellent instructors who can establish a positive reputation and following.

Student Course Completion Rate (SCCR) <i>Students who receive grades A, B, C or Credit</i> by Ethnicity		
Ethnicity	Baseline Fall 04-07	Fall 08
Asian	74%	88% (74)
African American	52%	72% (53)
Filipino	66%	67% (3)
Hispanic/Latino	74%	68% (69)
Native American	64%	100% (4)
Other	53%	79% (14)
White	75%	80% (522)
Unknown	67%	84% (49)
Art Average	70%	79% (522)
College Average Fall 2008: 60%		

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Student Course Completion Rate (SCCR) <i>Students who receive grades A, B, C or Credit</i> by Gender		
Gender	Baseline Fall 04-07	Fall 08
Male	64%	76% (114)
Female	74%	81% (385)
Not Supplied	69%	70% (23)

Analysis
1. If your disciplines successful course completion rate (SCCR) is beneath the colleges rate, then why?
2. If your sccr is below the college rate, then what are you doing to increase it?
3. If your sccr is above the college's rate do you have any best practices to share? Excellent teachers make a difference.

Student Program/Discipline GPA by Ethnicity Art		
Ethnicity	Art Baseline Fall 03-07	Art Fall 08
Asian	3.59	3.78
African American	2.85	2.91
Filipino	3.50	4.00
Hispanic/Latino	3.39	3.27
Native American	3.80	2.86
Other	3.90	3.88
White	3.82	3.67
Unknown	3.54	3.49
Overall GPA	3.06	

Table X: Student GPA by Gender Art		
Gender	Art Baseline Fall 03-07	Art Fall 08
Male	3.28	3.32
Female	3.65	3.58
Not Supplied	3.75	3.44
Overall GPA	3.06	