

# Peralta Community College District

## UNIT PLAN UPDATE Template ~ September 2009

Each discipline will complete this form to update the unit plans developed in 2008. These will be reviewed at the college level and then forwarded to the district-wide planning and budgeting process. The information on this form is required for all resource requests – including faculty staffing requests – for the 2010-11 budget year.

### I. OVERVIEW:

<b>Discipline</b>	Social & Behavioral Sciences/ Ethnic Studies - History	<b>Date Submitted:</b>	
		<b>Dean:</b>	Dr. Stacy Thompson
<b>Department Chair</b>	Siri Brown		
<b>Mission/ History</b> <i>Brief, one paragraph</i>	<p>The Department of History introduces students to the richness and complexity of the human experience through a curriculum that covers all major geographic areas and time periods, and emphasizes both the unity of that experience and the diversity resulting from such factors as cultural, social, and gender differences. Historical instruction seeks to develop not only knowledge of the past, but also an appreciation of history as an intellectual discipline that employs a wide variety of scholarly methodologies in its effort to understand that past. Students are taught to think and work as historians: to read critically and analytically both primary and secondary sources, to appreciate the complexity of historical issues and multiplicity of historical views, and to investigate a historical question or problem and communicate the results of that investigation. History courses are required for degree, transfer and CSU sequence requirements. After a recent vacancy of FT instructor due to promotion and then retirement, a new FT instructor of History has been hired and efforts are underway to build the student enrollment rates.</p>		

### II. EVALUATION AND PLANNING

Please review the program review data and the CSEP review criteria and complete the following matrix.

#### Baseline Data

Annual Trend Baseline Data					
Year	Annual FTES	%FTES growth	FTEF in program	FTES /FTEF	Comments
2008/09	23.90	45%	1.80	13.28	Low numbers reflect period w/o FT
2007/08	16.46	-25%	1.20	13.72	Instructor. New hire began during the 08-09 year.
2006/07	21.96	-30%	1.77	12.41	
2005/06	31.34	n/a	2.20	14.25	

	Fall					CODE	Comments
	2004	2005	2006	2007	2008		
<b>Quantitative Assessments</b>							
1. Enrollment (duplicated)	129	165	111	72	110		
2. Sections (master sections)	5	6	5	3	5		
3. FTEF	1.00	1.20	0.97	0.60	1.00		
4. FTES	14.22	18.00	12.54	7.82	11.73		
5. FTES/FTEF	14.22	15.00	12.93	13.03	11.73		Same as above
7. Program Cost (Cost methodology is under development. Please complete the remaining items. This step to be completed later.)							

<b>Qualitative Assessments</b>	Narrative
8. Community and labor market relevance Present evidence of community need based on Advisory Committee input, industry need data, McIntyre Environmental Scan, McKinsey Economic Report, etc. This applies primarily to career-technical (i.e., vocational programs).	none

9. College strategic plan relevance	
Check all that apply <input type="checkbox"/> New program under development <input type="checkbox"/> Program that is integral to the college's overall strategy <input checked="" type="checkbox"/> Program that is essential for transfer <input type="checkbox"/> Program that serves a community niche. <input type="checkbox"/> Programs where student enrollment or success has been demonstrably affected by extraordinary external factors, such as barriers due to housing, employment, childcare etc. Other _____	

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Action Plan Steps to Address CSEP Results

Please describe your plan for responding to the above data. Consider curriculum, pedagogy/instructional, scheduling, and marketing strategies. Also, please reference any cross district collaboration with the same discipline at other Peralta colleges.

<p>10.ACTION PLAN -- Include overall plans/goals and specific action steps.</p> <p>With new FT hire the emphasis now is to increase enrollment and productivity. Courses have been updated with SLO's but will completed next academic year.</p>
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**Additional Planned Educational Activities**

<b>11.Health/safety/legal issues:</b>	none
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Student Learning Outcomes (SLOs) 2008/09		
<b>12. Have you completed Student Learning Outcomes</b>	YES _____	NO <u>X</u> _____

(SLO's) for all your courses?		
12a. If you answered no to question 12 then, what percentage have you completed? 50%		
13. What are you assessing this year? Please attach your assessment results and action plan. List needed resources in Section III of Unit Plan.	n/a _____ course outcomes _____ program outcomes _____ institutional learning outcomes	

BUDGET			
Budget Categories	Allocated 08/09	Expended 08/09	Requested 09/10
Fund 1			
Fund 14	\$869	\$796.05	\$500
Fund 17	\$2,500	\$1,466	
Measure A	\$1576	0.00	
VTEA			
<b>Total</b>	<b>\$4945</b>	<b>\$2262</b>	<b>\$500</b>

ADDITIONAL REVENUE: GRANTS, PRIVATE SALES, AND DONATIONS			
Name of Grant/Donation/Sale	Awarded/Generated 08/09	% Expended 08/09	Comments
none			

PERSONNEL NEEDS 09/10									
	CD	Tot	Contract	Ext Srv	Tmp FTEF	Total	Contract	FT/PT	FTES

<b>Personnel DATA</b>	<b>Enrl F2008</b>	<b>FTEs F2008</b>	<b>FTEF F2008</b>	<b>FTEF F2008</b>	<b>F2008</b>	<b>FTEF F2008</b>	<b>%</b>		<b>/FTEF</b>
	110	11.73	0.80	0.00	0.20	1.00	80%		11.73

**Comments**

<i>Current</i> FT instructor who also teaches MLAT	<i>If filled</i>	<i>If not filled</i>	<i># FTE (faculty assigned)</i>

*Narrative: Are PT faculty available? Can FT faculty be reassigned to this program? Implications if not filled*

PT faculty are available but not currently needed. FT who splits load with MLAT can teach.

*Faculty Staff Requests 2010-2011:*

none

<b>FACULTY ETHNICITY F2008</b>			
<b>Ethnicity</b>	<b># of Contract</b>	<b># of Adjunct</b>	<b>Total</b>
Asian			
African American			
Filipino			
Hispanic/Latino	1		1
Native American			
Other			
White			
Unknown			
<b>Total</b>	1		1

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**FACULTY GENDER FALL 2008**

Gender	# of Contract	# of Adjunct	Total
Male	1		1
Female			
Not Supplied			
<b>Total</b>	1		1

### RESOURCE NEEDS

#### **Equipment/Material/Supply/ Classified/Student Assistant Needs:**

Please describe any needs in the above categories.

Screen with proper formatting size for classroom film viewing.  
 Additional classroom size maps  
 Additional DVDs  
 Office space that is only for History faculty

#### **Facilities Needs (Items that should be included in our Facilities master Plan) for Measure A funding:**

Please describe any facilities needs.

none

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#### IV. ACADEMIC PERFORMANCE MEASURES AND EQUITY

Student Demographics: Ethnicity			
Ethnicity	Fall 04-07	Fall 08	College Average
African American	39%	20% (22)	36%
Asian	16%	14% (15)	16%
Filipino	3%	1% (1)	3%
Hispanic/Latino	17%	40% (44)	14%
Native American	1%	0%	1%
Other	1%	0%	2%
White	16%	17% (19)	21%
Unknown	7%	7% (8)	6%

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Student Demographics: Gender			
Gender	Baseline Fall 04-07	Fall 08	College Average
Female	52%	58% (63)	69%
Male	47%	41% (45)	31%
Not Supplied	1%	1% (1)	0%

Analysis
1. What are you doing to increase access? Student body is diverse please note higher Latino student rate due to cultural identity and collaboration with Puente and the Latino Center

Student Retention Rate <i>Students who do not withdraw or drop</i> by Ethnicity		
Ethnicity	Baseline Fall 04-07	Fall 08
African American	61%	73% (22)
Asian	81%	93% (15)

Filipino	81%	100% (1)
Hispanic/Latino	74%	98% (44)
Native American	60%	0%
Other	83%	0%
White	88%	100% (19)
Unknown	72%	75% (8)
<b>HIST Average</b>	72%	91% (109)
<b>College Average: 72%</b>		

<b>Student Retention Rate</b> <i>Students who do not withdraw or drop</i> <b>by Gender</b>		
Gender	Baseline Fall 04-07	Fall 08
Female	72%	90% (63)
Male	72%	91% (45)
Not Supplied	100%	100% (1)

<b>Analysis</b>
1. If your disciplines retention rate is beneath the colleges rate, then why? n/a
2. If your retention rate is below the college rate, then what are you doing to increase retention? n/a
3. If your retention rate is above the college's rate do you have any best practices to share? Unique instruction that allows for lots of student participation and student teaching.

<b>Student Course Completion Rate (SCCR)</b> <i>Students who receive grades A, B, C or Credit</i> <b>by Ethnicity</b>		
Ethnicity	Baseline	

	Fall 04-07	Fall 08
African American	59%	50% (22)
Asian	74%	80% (15)
Filipino	81%	100% (1)
Hispanic/Latino	68%	75% (44)
Native American	60%	0%
Other	83%	0%
White	88%	79% (19)
Unknown	69%	50% (8)
<b>HIST Average</b>	69%	70% (109)
<b>College Average: 60%</b>		

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<b>Student Course Completion Rate (SCCR)</b> <i>Students who receive grades A, B, C or Credit</i> <b>by Gender</b>		
Gender	Baseline Fall 04-07	Fall 08
Female	70%	71% (63)
Male	68%	69% (45)
Not Supplied	100%	0%(1)

<b>Analysis</b>
1. If your disciplines successful course completion rate (SCCR) is beneath the colleges rate, then why? n/a
2. If your sccr is below the college rate, then what are you doing to increase it? n/a
3. If your sccr is above the college's rate do you have any best practices to share? Rates mirror college averages.

<b>Student Program/Discipline GPA</b> <b>by Ethnicity</b> <b>History</b>		
Ethnicity	History	

	Baseline Fall 03-07	History Fall 08
Asian	2.99	2.79
African American	3.09	2.60
Filipino	3.29	4.00
Hispanic/Latino	3.13	2.52
Native American	3.33	0.00
Other	3.33	0.00
White	3.58	3.18
Unknown	3.48	2.67
<b>Overall GPA</b>	3.06	

<b>Student GPA by Gender History</b>		
Gender	History Baseline Fall 03-07	History Fall 08
Male	3.10	2.77
Female	3.33	2.77
Not Supplied	3.00	0.00
<b>Overall GPA</b>	3.06	