

Peralta Community College District

UNIT PLAN UPDATE Template ~ September 2009

Each discipline will complete this form to update the unit plans developed in 2008. These will be reviewed at the college level and then forwarded to the district-wide planning and budgeting process. The information on this form is required for all resource requests – including faculty staffing requests – for the 2010-11 budget year.

I. OVERVIEW

		Date Submitted:	11/09/09
Discipline	English/Humanities	Dean:	Dr. Stacy Thompson
Department Chair	Ann Elliott / Jon Drinnon		
Mission/History <i>Brief, one paragraph</i>	<p>Humanities Mission: To help learners clarify their personal values through the analysis of multiple viewpoints in ambiguous moral situations, examining the process of valuing, and understanding the nature of moral decision making.</p> <p>Currently, the Humanities Department at Merritt College consists of one university transfer-level course, Humanities 2: Human Values. In addition to on-campus sections of the course, the department offers an alternative mode of delivery in two online sections. Because enrollments have decreased in the last three years, humanities sections have been reduced to 2—one on-ground section and one on-line section. No contract faculty member teaches Humanities.</p>		

II. EVALUATION AND PLANNING

Please review the program review data and the CSEP review criteria and complete the following matrix.

Baseline Data

Annual Trend Baseline Data					
Year	Annual FTES	%FTES growth	FTEF in program	FTES /FTEF	Comments
2008/09	21.98	9%	1.22	18.01	This is the result of cutting sections and increasing enrollment. We currently have two very productive sections.
2007/08	20.18	-22%	1.8	11.21	
2006/07	26	-4%	1.8	14.44	

2005/06	26.99	n/a		1.9	14.20	
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	2004	2005	2006	2007	2008	CODE	Comments
Quantitative Assessments							
1. Enrollment (duplicated)	154	135	137	91	99		Enrollment has declined because Humanities 2 is no longer a required course for some degrees. Students have many options to complete the humanities GE/transfer requirement.
2. Sections (master sections)	5	5	5	4	3		
3. FTEF	1.00	1.00	1.00	1.00	.60		In 2009 the .5 English contract faculty member teaching humanities retired.
4. FTES	16.14	14.08	14.56	9.96	10.17		
5. FTES/FTEF	16.14	14.08	14.56	9.96	16.95		
7. Program Cost (Cost methodology is under development. Please complete the remaining items. This step to be completed later.)							

Qualitative Assessments	Narrative
8. Community and labor market relevance Present evidence of community need based on Advisory Committee input, industry need data, McIntyre Environmental Scan, McKinsey Economic Report, etc. This applies primarily to career-technical (i.e., vocational programs).	
9. College strategic plan relevance	

Check all that apply

- New program under development
- X Program that is integral to the college's overall strategy
- Program that is essential for transfer
- Program that serves a community niche.
- Programs where student enrollment or success has been demonstrably affected by extraordinary external factors, such as barriers due to housing, employment, childcare etc.

Other _____

Action Plan Steps to Address CSEP Results

Please describe your plan for responding to the above data. Consider curriculum, pedagogy/instructional, scheduling, and marketing strategies. Also, please reference any cross district collaboration with the same discipline at other Peralta colleges.

10.ACTION PLAN -- Include overall plans/goals and specific action steps.

Humanities

- Make Humanities 2, Human Values, a required course for the AA degree in Humanities.
- Rewrite the course and catalog description for the Humanities Class in an effort to make the course more relevant to current student interests.
- Gather more information about what has happened over the last four years in enrollment in Humanities.
- Reduce number of sections and continue to monitor class size and cancel under-enrolled classes.
- Offer classes at different times and offer more hybrid and on-line classes. Develop Humanities curriculum that satisfies requirements in majors such as nursing and child development.
- Work with other colleges that offer Humanities 2.

Additional Planned Educational Activities

11. Health/safety/legal issues:

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Student Learning Outcomes (SLOs)

2008/09

12. Have you completed Student Learning Outcomes (SLO's) for all your courses?

YES ___X___

NO ___

12a. If you answered no to question 12 then, what percentage have you completed?

13. What are you assessing this year? Please attach your assessment results and action plan. List needed resources in Section III of Unit Plan.

_____ course outcomes
 _____ program outcomes
 _____ institutional learning outcomes

BUDGET			
Budget Categories	Allocated 08/09	Expended 08/09	Requested 09/10
Fund 1			
Fund 14			
Fund 17			
Measure A			
VTEA			
Total			

ADDITIONAL REVENUE: GRANTS, PRIVATE SALES, AND DONATIONS			
Name of Grant/Donation/Sale	Awarded/Generated 08/09	% Expended 08/09	Comments

PERSONNEL NEEDS 09/10									
Personnel DATA	CD Enrl F2008	Tot FTES F2008	Contract FTEF F2008	Ext Srv FTEF F2008	Tmp FTEF F2008	Total FTEF F2008	Contract %	FT/PT	FTES /FTEF
		99	10.17	.40	0	.20	.60	66%	
Comments									
Current				<i>If filled</i>	<i>If not filled</i>	# FTE (faculty assigned)			
Narrative: Are PT faculty available? Can FT faculty be reassigned to this program? Implications if not filled									

Faculty Staff Requests 2010-2011:

FACULTY ETHNICITY F2008			
Ethnicity	# of Contract	# of Adjunct	Total
Asian			
African American			
Filipino			
Hispanic/Latino			
Native American			
Other			
White	1	1	2
Unknown			
Total	1	1	2

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FACULTY GENDER FALL 2008			
Gender	# of Contract	# of Adjunct	Total
Male		1	1
Female	1		1
Not Supplied			
Total	1	1	2

RESOURCE NEEDS
Equipment/Material/Supply/ Classified/Student Assistant Needs:

Please describe any needs in the above categories.

50% of the Humanities program is no online; there is an acute need for support for online learners.

Facilities Needs (Items that should be included in our Facilities master Plan) for Measure A funding:

Please describe any facilities needs.

IV. ACADEMIC PERFORMANCE MEASURES AND EQUITY

Student Demographics: Ethnicity Humanities			
Ethnicity	Humanities Baseline Fall 04-07	Humanities Fall 08	College Average

Asian	10%	17% (17)	16%
African American	53%	45% (45)	36%
Filipino	3%	2% (2)	3%
Hispanic/Latino	16%	16% (16)	14%
Native American	1%	2% (2)	1%
Other	2%	2% (2)	2%
White	11%	11% (11)	21%
Unknown	4%	4% (4)	6%

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Student Demographics: by Gender Humanities			
Gender	Humanities Baseline Fall 03-07	Humanities Fall 08	College Average
Male	25%	27% (27)	31%
Female	74%	67% (66)	69%
Not Supplied	1%	6% (6)	0%

Analysis
<p>1. What are you doing to increase access?</p> <p>We make the course accessible by teaching on the ground and online. We don't know why the % of African Americans is higher than the college average, nor why the % of whites is lower.</p>

Student Retention Rate: Ethnicity <i>Students who receive a grade and do not withdraw</i>		
Ethnicity	Humanities Baseline Fall 04-07	Humanities Fall 08
Asian	67%	71% (17)
African American	62%	60% (45)

Filipino	61%	100% (2)
Hispanic/Latino	66%	69% (16)
Native American	80%	50% (2)
Other	82%	50% (2)
White	73%	82% (11)
Unknown	59%	50% (4)
Humanities Average	65%	66% (99)
College Retention Average : 72%		

Student Retention Rate: Gender Humanities		
Gender	Humanities Baseline Fall 04-07	Humanities Fall 08
Male	65%	48% (27)
Female	65%	71% (66)
Not Supplied	71%	83% (6)

Analysis
<p>1. If your disciplines retention rate is beneath the colleges rate, then why? We don't know why. But we would like to see the data disaggregated for the on the ground section and the online section, so we could see if there was any significant difference in retention. We then could better address the retention rate below the college average.</p>
<p>2. If your retention rate is below the college rate, then what are you doing to increase retention?</p>
<p>3. If your retention rate is above the college's rate do you have any best practices to share?</p>

Student Course Completion Rate (SCCR): Ethnicity <i>Students who receive a grade of A,B,C or Credit</i> Humanities
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Ethnicity	Humanities Baseline Fall 04-07	Humanities Fall 08
Asian	67%	71% (17)
African American	50%	47% (45)
Filipino	56%	100% (2)
Hispanic/Latino	55%	50% (16)
Native American	60%	50% (2)
Other	64%	50% (2)
White	71%	73% (11)
Unknown	55%	50% (4)
Humanities Average	56%	56% (99)
College SCCR Average: 60%		

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Student Successful Course Completion Rate (SCCR): Gender Humanities		
Gender	Humanities Baseline Fall 04-07	Humanities Fall 08
Male	53%	41% (27)
Female	56%	64% (66)
Not Supplied	71%	33% (6)

Analysis
1. If your disciplines successful course completion rate (SCCR) is beneath the colleges rate, then why?
2. If your sccr is below the college rate, then what are you doing to increase it? We question this data because the 04-07 average is exactly the same as the F08 average. Moreover 2/3 of Humanities sections have been online and success in online courses is often low, which indicates a lack o institutional support for online students.
3. If your sccr is above the college's rate do you have any best practices to share?