

Peralta Community College District

UNIT PLAN UPDATE Template ~ September 2009

Each discipline will complete this form to update the unit plans developed in 2008. These will be reviewed at the college level and then forwarded to the district-wide planning and budgeting process. The information on this form is required for all resource requests – including faculty staffing requests – for the 2010-11 budget year.

I. OVERVIEW :

		Date Submitted:	November 20, 2009
Discipline	Social & Behavioral Sciences/ Ethnic Studies – Political Science	Dean:	Dr. Stacy Thompson
Department Chair	Siri Brown		
Mission/ History <i>Brief, one paragraph</i>	<p>The mission of the Political Science discipline is to foster political engagement, understanding and teach principles of good citizenry to students. It is also a key discipline in any liberal arts/social science discipline and courses are required for transfer and degree. Political Science, has been losing courses, students and faculty over the past several years. In 1990, a partial contract instructor was hired, replacing a retiring 1.0 FTE faculty member. This partial contract did not give the instructor the time or the money to expand the program as did his predecessors. In the spring of 2004 a 1.0 FTE was hired which added new vigor to the department that included voter registration, politically oriented forums and updating curriculum. That faculty has since resigned. There have been fewer and fewer political science courses over the past several years, dwindling down to only four or five courses a term. This is particularly apparent when there is no full-time faculty. Some of these courses are well enrolled, others are not.</p>		

II. EVALUATION AND PLANNING

Please review the program review data and the CSEP review criteria and complete the following matrix.

Annual Trend Baseline Data					
Year	Annual FTES	%FTES growth	FTEF in program	FTES /FTEF	Comments
2008/09	30.55	26%	1.80	16.97	Numbers are very close to college goals
2007/08	24.16	-18%	1.79	13.50	
2006/07	29.64	6%	1.80	16.47	
2005/06	28.06	n/a	1.80	15.59	

	Fall					CODE	Comments
	2004	2005	2006	2007	2008		
Quantitative Assessments							
1. Enrollment (duplicated)	194	159	152	122	149		
2. Sections (master sections)	8	5	5	5	4		
3. FTEF	1.60	1.00	1.00	1.00	0.80		
4. FTES	19.93	16.40	15.84	13.04	15.40		
5. FTES/FTEF	12.45	16.40	15.84	13.04	19.25		Please note increase
7. Program Cost (Cost methodology is under development. Please complete the remaining items. This step to be completed later.)							

Qualitative Assessments	Narrative
8. Community and labor market relevance Present evidence of community need based on Advisory Committee input, industry need data, McIntyre Environmental Scan, McKinsey Economic Report, etc. This applies primarily to career-technical (i.e., vocational programs).	n/a

9. College strategic plan relevance	n/a
Check all that apply <input type="checkbox"/> New program under development <input type="checkbox"/> Program that is integral to the college's overall strategy <input checked="" type="checkbox"/> Program that is essential for transfer <input type="checkbox"/> Program that serves a community niche. <input type="checkbox"/> Programs where student enrollment or success has been demonstrably affected by extraordinary external factors, such as barriers due to housing, employment, childcare etc. Other _____	

Action Plan Steps to Address CSEP Results

Please describe your plan for responding to the above data. Consider curriculum, pedagogy/instructional, scheduling, and marketing strategies. Also, please reference any cross district collaboration with the same discipline at other Peralta colleges.

10. ACTION PLAN -- Include overall plans/goals and specific action steps.

A PT faculty in the PoliSc has developed 2 on-line courses to be offered for the first time in spring 2010. In addition we have added an evening course through an additional PT instructor. Both efforts will increase opportunities for distance ed and non-traditional students. This also makes way for the reassigned administrator coming to Merritt from Laney who will be teaching 2 day-time Poli Sci courses. It is our hope that he is a popular teacher who will do programs, clubs etc and assist in the needed revitalization efforts.

Additional Planned Educational Activities

11. Health/safety/legal issues: n/a

**Student Learning Outcomes (SLOs)
2008/09**

12. Have you completed Student Learning Outcomes (SLO's) for all your courses?	YES _____	NO <u>X</u> _____
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12a. If you answered no to question 12 then, what percentage have you completed? 80%

13. What are you assessing this year? Please attach your assessment results and action plan. List needed resources in Section III of Unit Plan.	_____ course outcomes _____ program outcomes _____ institutional learning outcomes
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BUDGET			
Budget Categories	Allocated 08/09	Expended 08/09	Requested 09/10
Fund 1			
Fund 14			
Fund 17			
Measure A			
VTEA			
Total			\$0

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ADDITIONAL REVENUE: GRANTS, PRIVATE SALES, AND DONATIONS			
Name of Grant/Donation/Sale	Awarded/Generated 08/09	% Expended 08/09	Comments
n/a			

PERSONNEL NEEDS 09/10									
Personnel DATA	CD Enrl F2008	Tot FTES F2008	Contract FTEF F2008	Ext Srv FTEF F2008	Tmp FTEF F2008	Total FTEF F2008	Contract %	FT/PT	FTES /FTEF
		149	15.40	0.00	0.00	0.80	0.80	0%	
Comments									
<i>Current</i> 2 PT teachers				<i>If filled</i>	<i>If not filled</i>	# FTE (faculty assigned)			
<p><i>Narrative: Are PT faculty available? Can FT faculty be reassigned to this program? Implications if not filled</i></p> <p>PT are available. No FT to be reassigned</p>									
<p><i>Faculty Staff Requests 2010-2011:</i> none</p>									

FACULTY ETHNICITY F2008			
Ethnicity	# of Contract	# of Adjunct	Total
Asian		1	1
African American		1	
Filipino			
Hispanic/Latino		1	1
Native American			
Other			
White			
Unknown			
Total		3	3

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FACULTY GENDER FALL 2008			
Gender	# of Contract	# of Adjunct	Total
Male		1	1
Female		2	2
Not Supplied			
Total		3	3

RESOURCE NEEDS
Equipment/Material/Supply/ Classified/Student Assistant Needs:
Please describe any needs in the above categories.
Will not know until reassigned faculty comes. However PT have requested funds for DVDs

Facilities Needs (Items that should be included in our Facilities master Plan) for Measure A funding:

Please describe any facilities needs.

n/a

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IV. ACADEMIC PERFORMANCE MEASURES AND EQUITY

Student Demographics: Ethnicity			
Ethnicity	Baseline Fall 04-07	Fall 08	College Average
African American	47%	45% (67)	36%
Asian	14%	8% (12)	16%
Filipino	3%	2% (3)	3%
Hispanic/Latino	15%	20% (29)	14%
Native American	1%	1% (1)	1%
Other	2%	1% (2)	2%
White	12%	13% (19)	21%
Unknown	7%	10% (15)	6%

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Student Demographics: Gender			
Gender	Baseline Fall 04-07	Fall 08	College Average
Female	65%	70% (104)	69%
Male	33%	28% (41)	31%
Not Supplied	2%	2% (3)	0%

Analysis
1. What are you doing to increase access? Enrollment reflects diversity already

Student Retention Rate <i>Students who do not withdraw or drop</i> by Ethnicity		
Ethnicity	Baseline Fall 04-07	Fall 08
African American	57%	75% (67)
Asian	67%	75% (12)
Filipino	75%	0% (3)
Hispanic/Latino	59%	72% (29)
Native American	13%	100% (1)
Other	64%	100% (2)
White	80%	74% (19)
Unknown	80%	80% (15)
POSCI Average	63%	74% (148)
College Average: 72%		

Student Retention Rate <i>Students who do not withdraw or drop</i> by Gender		
Gender	Baseline Fall 04-07	Fall 08
Female	63%	72% (104)
Male	64%	76% (41)
Not Supplied	36%	100% (3)

Analysis
1. If your disciplines retention rate is beneath the colleges rate, then why? n/a
2. If your retention rate is below the college rate, then what are you doing to increase retention? n/a
3. If your retention rate is above the college's rate do you have any best practices to share? n/a retention rates reflect college rates.

Student Course Completion Rate (SCCR) <i>Students who receive grades A, B, C or Credit</i> by Ethnicity		
Ethnicity	Baseline Fall 04-07	Fall 08
African American	43%	45% (67)
Asian	54%	58% (12)
Filipino	69%	0% (3)
Hispanic/Latino	48%	52% (29)
Native American	13%	100% (1)
Other	45%	100% (2)
White	77%	74% (19)
Unknown	60%	73% (15)
POSCI Average	51%	54% (148)
College Average: 60%		

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Student Course Completion Rate (SCCR) <i>Students who receive grades A, B, C or Credit</i> by Gender		
Gender	Baseline Fall 04-07	Fall 08
Female	51%	51% (104)
Male	52%	61% (41)
Not Supplied	27%	67% (3)

Analysis	
1.	If your disciplines successful course completion rate (SCCR) is beneath the colleges rate, then why? n/a
2.	If your sccr is below the college rate, then what are you doing to increase it? n/a
3.	If your sccr is above the college's rate do you have any best practices to share? Rates mirror college rates. Reassigned faculty will address these number to increase them.

Student Program/Discipline GPA by Ethnicity Political Science		
Ethnicity	Political Science Baseline Fall 04-07	Political Science Fall 08
Asian	2.88	2.60
African American	2.57	1.83
Filipino	3.00	0.00
Hispanic/Latino	2.93	2.05
Native American	2.50	2.00
Other	3.00	4.00
White	3.53	3.75
Unknown	2.91	2.41
Overall GPA	3.06	

Student GPA by Gender Political Science		
Gender	Political Science Baseline Fall 03-07	Political Science Fall 08
Male	2.88	2.61
Female	2.86	2.12
Not Supplied	3.38	2.75
Overall GPA	3.06	