

# Peralta Community College District

## UNIT PLAN UPDATE Template ~ September 2009

Each discipline will complete this form to update the unit plans developed in 2008. These will be reviewed at the college level and then forwarded to the district-wide planning and budgeting process. The information on this form is required for all resource requests – including faculty staffing requests – for the 2010-11 budget year.

### I. OVERVIEW

		<b>Date Submitted:</b>	November 20, 2009
<b>Discipline</b>	Social & Behavioral Sciences/ Ethnic Studies - Sociology	<b>Dean:</b>	Dr. Stacy Thompson
<b>Department Chair</b>	Siri Brown		
<b>Mission/ History</b> <i>Brief, one paragraph</i>	The sociology curriculum helps students understand the workings of societies, their institutions, organizations and groups by exposing them to the history, knowledge, theory and methods of the discipline. By introducing students to the concepts, theoretical frameworks, and methodological techniques of sociology, students are aided in developing a 'sociological imagination,' leading to a deeper understanding of the relationships between personal experience and the larger social world. Sociology is a core discipline in Social Sciences/ Liberal Arts generally and has been a part of the college curriculum for decades. Although there used to be several FT faculty in the discipline, currently there are none. Course offerings have dropped as a result, however enrollment continues to be strong in the courses currently taught by PT faculty. CDCPD approved hiring a FT sociology instructor last academic year but a hiring freeze due to budget restraints was imposed. The department is still advocating for that hire.		

### II. EVALUATION AND PLANNING

Please review the program review data and the CSEP review criteria and complete the following matrix.

Annual Trend Baseline Data					
Year	Annual FTES	%FTES growth	FTEF in program	FTES /FTEF	Comments
2008/09	23.69	-13%	1.20	19.74	Please note consistency in higher numbers Than is the stated goal of the district
2007/08	27.25	3%	1.38	19.75	
2006/07	26.53	1%	1.20	22.11	
2005/06	26.16	n/a	1.20	21.80	

	Fall						
	2004	2005	2006	2007	2008	CODE	Comments
<b>Quantitative Assessments</b>							
1. Enrollment (duplicated)	160	118	131	139	123		
2. Sections (master sections)	4	3	3	4	3		
3. FTEF	0.80	0.60	0.60	0.79	0.60		
4. FTES	14.44	13.04	14.25	15.00	11.29		
5. FTES/FTEF	18.04	21.73	23.74	18.98	18.82		High rate
7. Program Cost (Cost methodology is under development. Please complete the remaining items. This step to be completed later.)							

<b>Qualitative Assessments</b>	Narrative
8. Community and labor market relevance Present evidence of community need based on Advisory Committee input, industry need data, McIntyre Environmental Scan, McKinsey Economic Report, etc. This applies primarily to career-technical (i.e., vocational programs).	n/a

9. College strategic plan relevance	n/a
Check all that apply <input type="checkbox"/> New program under development <input type="checkbox"/> Program that is integral to the college's overall strategy <input checked="" type="checkbox"/> Program that is essential for transfer <input type="checkbox"/> Program that serves a community niche. <input type="checkbox"/> Programs where student enrollment or success has been demonstrably affected by extraordinary external factors, such as barriers due to housing, employment, childcare etc. Other _____	

Action Plan Steps to Address CSEP Results

Please describe your plan for responding to the above data. Consider curriculum, pedagogy/instructional, scheduling, and marketing strategies. Also, please reference any cross district collaboration with the same discipline at other Peralta colleges.

10. ACTION PLAN -- Include overall plans/goals and specific action steps.

Hire a FT instructor for the discipline to develop the courses, major, SLO's, programs and overall strengthen the department

**Additional Planned Educational Activities**

11. Health/safety/legal issues:

n/a

**Student Learning Outcomes (SLOs)  
2008/09**

12. Have you completed Student Learning Outcomes (SLO's) for all your courses?

YES \_\_\_\_\_

NO  X

12a. If you answered no to question 12 then, what percentage have you completed? 0%

13. What are you assessing this year? Please attach your assessment results and action plan. List needed resources in Section III of Unit Plan.

- \_\_\_\_\_ course outcomes
- \_\_\_\_\_ program outcomes
- \_\_\_\_\_ institutional learning outcomes

BUDGET			
Budget Categories	Allocated 08/09	Expended 08/09	Requested 09/10
Fund 1			
Fund 14			
Fund 17	\$73	\$0	
Measure A			
VTEA			
<b>Total</b>	<b>\$73</b>	<b>\$0</b>	

ADDITIONAL REVENUE: GRANTS, PRIVATE SALES, AND DONATIONS			
Name of Grant/Donation/Sale	Awarded/Generated 08/09	% Expended 08/09	Comments
n/a			

PERSONNEL NEEDS 09/10									
Personnel DATA	CD Enrl F2008	Tot FTES F2008	Contract FTEF F2008	Ext Srv FTEF F2008	Tmp FTEF F2008	Total FTEF F2008	Contract %	FT/PT	FTES /FTEF
		123	11.29	0.00	0.00	0.60	0.60	0%	
<b>Comments</b>									
				<i>If filled</i>	<i>If not filled</i>	# FTE (faculty assigned)			
Current 2 PT faculty						0			
<p><i>Narrative: Are PT faculty available? Can FT faculty be reassigned to this program? Implications if not filled</i></p> <p>PT faculty are available. Seeking FT faculty.</p>									
Faculty Staff Requests 2010-2011:									

FT hire proposed to CDCPD

**FACULTY ETHNICITY  
F2008**

<b>Ethnicity</b>	<b># of Contract</b>	<b># of Adjunct</b>	<b>Total</b>
Asian			
African American		2	2
Filipino			
Hispanic/Latino			
Native American			
Other			
White			
Unknown			
<b>Total</b>		2	2

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**FACULTY GENDER  
FALL 2008**

<b>Gender</b>	<b># of Contract</b>	<b># of Adjunct</b>	<b>Total</b>
Male		1	1
Female		1	1
Not Supplied			
<b>Total</b>		2	2

**RESOURCE NEEDS**

**Equipment/Material/Supply/ Classified/Student Assistant Needs:**

Please describe any needs in the above categories.

none

**Facilities Needs (Items that should be included in our Facilities master Plan) for Measure A funding:**

Please describe any facilities needs.

None

**IV. ACADEMIC PERFORMANCE MEASURES AND EQUITY**

<b>Student Demographics: Ethnicity</b>			
Ethnicity	Fall 03-07	Fall 08	College Average
African American	51%	46% (56)	36%
Asian	10%	8% (10)	16%
Filipino	4%	2% (3)	3%
Hispanic/Latino	17%	21% (25)	14%
Native American	1%	2% (2)	1%
Other	2%	2% (2)	2%
White	10%	13% (16)	21%
Unknown	6%	6% (7)	6%

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<b>Student Demographics: Ethnicity</b>			
Gender	Baseline Fall 03-07	Fall 08	College Average
Female	73%	64% (78)	69%
Male	25%	31% (38)	31%
Not Supplied	2%	4% (5)	0%

<b>Analysis</b>
1. What are you doing to increase access? Reflects diversity

<b>Student Retention Rate</b> <i>Students who do not withdraw or drop</i> <b>by Ethnicity</b>		
Ethnicity	Sociology Baseline Fall 04-07	Sociology Fall 08
African American	66%	77% (56)
Asian	82%	90% (10)
Filipino	81%	100% (3)
Hispanic/Latino	72%	88% (25)
Native American	100%	100% (2)
Other	62%	100% (2)
White	72%	88% (16)
Unknown	73%	57% (7)
<b>SOC Average</b>	70%	82% (121)
<b>College Average: 72%</b>		

<b>Student Retention Rate</b> <i>Students who do not withdraw or drop</i> <b>by Gender</b>		
Gender	Baseline Fall 04-07	Fall 08
Female	70%	83% (78)
Male	70%	79% (38)
Not Supplied	73%	80% (5)

<b>Analysis</b>
1. If your disciplines retention rate is beneath the colleges rate, then why? n/a
2. If your retention rate is below the college rate, then what are you doing to increase retention? n/a
3. If your retention rate is above the college's rate do you have any best practices to share?

<b>Student Course Completion Rate (SCCR)</b> <i>Students who receive grades A, B, C or Credit</i> <b>by Ethnicity</b>		
Ethnicity	Baseline Fall 04-07	Fall 08
African American	55%	61% (56)
Asian	75%	70% (10)
Filipino	71%	100% (3)
Hispanic/Latino	58%	64% (25)
Native American	50%	100% (2)
Other	54%	50% (2)
White	69%	81% (16)
Unknown	73%	57% (7)
<b>SOC Average</b>	60%	66% (121)
<b>College Average: 60%</b>		

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<b>Student Course Completion Rate (SCCR)</b> <i>Students who receive grades A, B, C or Credit</i> <b>by Ethnicity</b>		
Gender	Baseline Fall 04-07	Fall 08
Female	59%	68% (78)
Male	65%	63% (38)
Not Supplied	64%	60% (5)

<b>Analysis</b>	
1.	If your disciplines successful course completion rate (SCCR) is beneath the colleges rate, then why?
2.	If your sccr is below the college rate, then what are you doing to increase it?
3.	If your sccr is above the college's rate do you have any best practices to share?

<b>Student Program/Discipline GPA by Ethnicity Sociology</b>		
Ethnicity	Sociology Baseline Fall 03-07	Sociology Fall 08
Asian	3.16	2.75
African American	2.76	2.83
Filipino	3.19	3.00
Hispanic/Latino	2.83	2.24
Native American	2.50	3.00
Other	2.54	2.00
White	3.32	3.42
Unknown	3.29	3.11
<b>Overall GPA</b>	3.06	

<b>Student GPA by Gender Sociology</b>		
Gender	Sociology Baseline Fall 03-07	Sociology Fall 08
Male	3.20	2.55
Female	2.82	2.92
Not Supplied	3.33	2.67
<b>Overall GPA</b>	3.06	

